

**Board of Selectmen
Town of New Durham
Public Meeting Minutes of December 14th, 2011
Fire Station Community Room**

Members Present: Theresa Jarvis, David Bickford, Jeffrey Kratovil

Also Present: Don Jutton and Alan Gould of Municipal Resources Inc., and Town Administrator Alison Webb

Meeting called to order at 9:04am by Chair Jarvis.

The Board met with Don Jutton and Alan Gould of MRI. The Town had a wage study done in 2008, and completed in 2010, which provided a twenty step wage schedule to the town. The Selectmen felt that was too large and asked MRI to simplify it.

Mr. Jutton discussed with the Board the different kinds of wage schedules. The Town currently utilizes a wage step schedule. Mr. Jutton and Mr. Gould spoke to the benefit of a range schedule, and the different options the town has for wage schedules and evaluation systems.

Another work session will be set with MRI to discuss the comparative market data of other communities with a similar tax base and the ability to pay, to help the Board make a decision on the direction in which to proceed.

Mr. Jutton and Mr. Gould left the meeting at 10:31am.

Budget Review:

Personnel Administration 4155-

Motion to approve the account # 4155 in the amount of \$537,665 made by Selectman Bickford, seconded by Selectman Kratovil. 3-0

General Government Buildings 4194-

The Board added \$1,081 into line 10-115 for quarterly cleaning, bringing that number up to \$10,000, and added \$2,000 for a bulletin board for Town Hall. They agreed with the other changes made by the Budget Committee. The new lines 431-437 were moved the CRF account for further discussion.

Motion to approve General Government Building, 4194 in the amount of \$75,810 made by Chair Jarvis, seconded by Selectman Bickford. 3-0

Other Government Buildings 4199-

The Board was given a quote for the repairs to Downing's Dam in the amount of \$26,600. The Board discussed under which budget this project should fall. They decided to put this project in account # 4909, Improvements Other than Buildings.

Motion to approve account #4199 in the amount of \$2,800 made by Selectman Kratovil, seconded by Chair Jarvis. 3-0

Improvements Other than Buildings 4909-

The Board of Selectmen decided to add the Downing Dam repairs to this budget, increasing the budget to \$35,150.

Selectman Bickford disclosed that he owns quite a bit of property along Downing's Pond as well as Jones Pond, along with his cousin. He recused himself from this vote.

Motion to approve account #4909, to include Downing dam repairs, in the amount of \$35,150 made by Selectman Kratovil, seconded by Chair Jarvis. 2-0 with recusal by Selectman Bickford.

Capital Reserve Funds

The Board brought the Solid Waste Equipment line up to \$7,000. The Board reviewed several capital reserve funds and will come back to this budget at their next meeting.

Next Meeting: Monday, December 19th, 2011 at 1pm for the scheduled business meeting, and there will be a hearing held on December 19th at 7pm for the withdrawal of funds from the capital reserve and expendable trust funds, and the acceptance of FEMA funds.

The Board discussed the meeting date that the State legislative committee will be reviewing the "Shirley Pit" land has been postponed. TA Webb will let them know when she is made aware of the new date.

Motion to adjourn made by Chair Jarvis, seconded by Selectman Bickford. 3-0

Meeting adjourned at 12:12pm.

Respectfully Submitted,
Alison Webb